

## Borough of Ben Avon Heights

### Tuesday, June 11, 2019 - Council Meeting Minutes

The regular meeting of council was held at Shannopin Country Club at 7:00 P.M.

A quorum is in attendance

#### Present:

Council Members: Brown, Cuteri, Hebert, Smith, Stiller, Radcliffe

Mayor: Scott Dismukes

Solicitor: John Vogel, Tucker Arensberg

OTPD: Chief Joe Hanny

Avalon Volunteer Fire Company: Chief Charles Berie

Engineer: Heyl, Lennon Smith Souleret Engineering

Accountant: Quinlisk, Dennis Piper & Associates

Secretary: DiNuzzo

Residents: Clayton Morris, Jacquelin Neuder

#### Mr. Cuteri began the meeting at 7:05 PM.

1. **May 2019 Minutes:** *A motion was made by Mr. Radcliffe to approve the May 2019 Minutes previously distributed to Council by email. Mr. Hebert seconds the motion. The motion passed unanimously.*
2. **April 2019 Treasurer's Report:** *A motion was made to approve the April 2019 Treasurer's Report previously distributed to Council by email. The motion passed unanimously as distributed.*
3. **May 2019 Treasurer's Report:** Mr. Brown had some questions on the debits and credits document, he would like some sort of indication on what the debit and credits are. Ms. Quinlisk can add these requested items, but believes she will need to run an additional report to show all the detail. Mr. Cuteri suggested making copies of the checks with the financials to show the detail that Mr. Brown is looking for. Mr. Brown also would like to see more detail in the financial reports, but the way QuickBooks is set up, when running reports, these details will not show. Mr. Brown questioned when the taxes are collected, Mr. Vogel suggested reaching out to Jordan Tax for the answer to this question. Mr. Brown would like us to look into why the insurance is so high for the month of May. Mr. Stiller asked if we budgeted by month, Mr. Cuteri responded no. Mr. Cuteri indicated this insurance payment falls in the general fund. *A motion was made by Mr. Radcliffe to approve the May 2019 Treasurer's report previously distributed to Council by email. Mr. Brown seconds the motion. The motion passed unanimously as distributed.*
4. **Police Report:** Chief Hanny reported for the month of May they had a total of 122 calls, 93 were routine patrols. Chief wanted to touch base on the solicitor issue with Aptive; He informed the committee that they do a background check on all solicitors who file for a permit, if they pass, they are then issued a permit to solicit, and are also provided with a "Do Not Knock" list. He also mentioned that if someone comes to your door, stating they are a solicitor, you are allowed to ask them to see their permit, and if you have any questions do not hesitate to call 911. If you would like to be added to the "Do Not Knock" list, please paste this web address into your browser.: <https://www.ohiotwp.org/?SEC=423FCED1-B7F2-45E4-B1AB-BED1B4F93A3D>.
5. **Fire Report:** Chief Berie reported that for the month of May it was very quiet. He did note that the contractors have been contacting him when they need to close roads. He also informed members that the fireworks would be held on June 29<sup>th</sup>.
6. **Public Comment:** Ms. Neuder came to question the paper roads in the Borough. She questioned who was responsible for them. Mr. Cuteri informed her that paper roads/streets are the home owners responsibility. Ms. Smith also noted that they looked into these in the past and they are deeded to each property. (Notation post meeting: Mr. Cuteri believes this statement may not be technically correct)

Mr. Morris came to see if there were any zoning applications or discussions.

**7. Engineer's Report:** Mr. Heyl reported to the committee that Avalon Borough was able to repair the damaged line for around \$4,000.00. Mr. Cuteri indicated this was about half of the proposal cost.. Mr. Heyl received an email today from Columbia gas informing him that they had 5 more services to completed and then they will complete the clean up work, with a promise of being 100% complete by mid-July. Mr. Heyl also received the final quote from shields with the increase which now brings the final change order to \$31, 245.64. He also informed Columbia gas of this.

Shields supplied a road paving program for the Borough:

1. August 5<sup>th</sup>: Milling on Lynton, Canterbury and Oxford
2. August 6<sup>th</sup>: Milling on Briar Cliff, and Cambridge
3. August 7<sup>th</sup> – 9<sup>th</sup>: Base repair on Lynton, Canterbury, Oxford, Banbury, Briar Cliff, Cambridge
4. August 12<sup>th</sup>: Pave Lynton, Canterbury, Oxford
5. August 13<sup>th</sup>: Pave Briar Cliff, Cambridge
6. August 14<sup>th</sup>: Lawn Restoration

A resident was concerned about a wedding being held on their property on August 3, but looking at the schedule they repaving will not begin until the week after Aug 3. Mr. Heyl indicated that the curb on Banbury that was held up due to the gas line will be installed by Columbia Gas. Mr. Dismukes has been in communication with Mr. Heyl over Cambridge and how they have received some serious damage over the past few weeks due to the heavy rainfall, this may increase the base repair cost some. Mr. Radcliffe mentioned that some residents had some complaints with Banks, the Columbia Gas Contractor, as they were blocked into their property on Briar Cliff. They would not move the equipment;. Mr. Stiller raised the question on who will be replacing the sidewalks on New Brighton. Mr. Cuteri informed the committee that it is Columbia Gas' responsibility. Mr. Heyl will ask Columbia Gas when they plan to replace the sidewalks on New Brighton. The asphalt paving will wearing surface will be 1.5 inches which could last up to 10 years if the base and base repair is in good condition. . Mr. Radcliffe questioned if having 2 inches would last longer, Mr. Heyl responded it would, but you could also seal the road after two years with the 1.5 inches and get similar life expectancy. BAHB regularly seals the roads each year. **A motion was made to approve the change order from Shields Asphalt company, for the increased costs of asphalt material due to the Columbia Gas delay in completing the project, by Mr. Radcliffe. Mr. Hebert seconds the motion. The motion was passed unanimously.**

- 8. Zoning Application Submission Report:** Ms. DiNuzzo reported for the month of May there were three submissions: one by Shannopin for a retaining wall/grading/fencing/exterior deck, one by 17 Stratford which was then withdrawn, and one by 18 Wilson for an alteration/repair/demolition.
- 9. Financial support for North Borough Community Day Fireworks: A motion was made by Mr. Brown to make a financial contribution of \$250. Mr. Stiller seconds the motion. The motion was passed unanimously.**
- 10. Financial support for American Legion Post #866: A motion was made by Mr. Radcliffe to make a financial contribution of \$150.00. Ms. Smith seconds the motion. The motion was passed unanimously.**
- 11. Updating the Community Directory:** A resident contacted Ms. DiNuzzo recently about updating the Community Directory as there have been a number of resident changes since the last update was sent out. Ms. DiNuzzo will look at the new resident list and start from there.
- 12. Executive Session:** Council entered into executive session at 8:05 PM.

The meeting resumed at 8:39 P.M.

This meeting adjourned at 8:41 P.M.

The next monthly meeting is Tuesday July 9, 2019 at the Shannopin Country Club.

Respectfully submitted,  
Jessica DiNuzzo, Secretary