

## Borough of Ben Avon Heights

### Wednesday, March 13, 2013 - Council Meeting Minutes

The meeting of council was held at Shannopin Country Club at 7:00 P.M.

A quorum is in attendance

#### **Present:**

Council Members: Cuteri, Davis, Georgalas, Isherwood, Keelan, Kolenda

Mayor: Dismukes

Solicitor: Vogel

Ohio Twp. Police: Chief Micklos

Avalon Fire: Chief Carney

LSS Engineer: Firek

Secretary/Treasurer: Raves

Residents: Kati Von-Lehman, Lee Hebert

The meeting was called to order at 7:05 PM by Mr. Davis:

1. February 2013 Minutes:  
- ***A motion was made*** by Mr. Isherwood second by Mr. Georgalas to approve the February 2013 Minutes. They were ***approved unanimously***.
2. February 2013 Treasurer's Report: - ***A motion was made*** by Mr. Keelan, and second by Mr. Isherwood to approve the February 2013 Treasurer's Reports which was ***approved unanimously*** as distributed.
3. Fire Report: Nothing to report
4. Police Report: Usual calls, Road Call Outs, Open door, home alarm, tree down.
5. Public Comment: No comments.
6. Zoning Hearing Board Appointment: Kati Von-Lehman has volunteered to act as the newest member of the Zoning Hearing Board and Lee Hebert has volunteered to act as an alternate for this Board. ***A Motion was made*** by Mr. Davis and second by Mr. Kolenda to approve these appointments. Mr. Georgalas asked if an Alternate was permitted and Mr. Vogel stated that it is permissible. ***The motion passed unanimously.*** Council thanks Ms. Von-Lehman and Mr. Hebert for their service to the Community.
7. Engineer's Report:
  - a. The Borough's ACO, Semi-Annual Progress Report was submitted as noted in LSSE's letter dated January 2013. LSSE submitted a Service Order for a

Feasibility Study due July 31, 2013. **A motion was made** by Mr. Cuteri to approve the Feasibility Study Service Order, not to exceed \$5,000.00 billed on an “Hourly” basis, presented by LSSE. This motion was second by Mr. Keelan. **The motion passed unanimously.** The work was reviewed by Council and the Service Order Authorization was signed by Mr. Cuteri. The outstanding line camera work is not yet completed. This work will be part of our O&M. This work will need to be completed by this year. Mr. Firek was asked to get a scope of work for the CCTV work and to develop a “Change Order” for Bridges to get this work completed. Mr. Firek stated that the map will need to be updated before that work can begin.

- b. 2012 Road Work is almost complete. Currently outstanding is the Punch List work from the December 18, 2012 meeting. That work is restoration work that will be completed in the spring, probably by April or May depending on weather.
- c. MS4- LSSE has completed the out-fall mapping and will transmit this information to PaDEP by the end of the month. A Service Order was presented by LSSE for Permit #2, (for which no Waivers will be granted), each item contained within the Service Order was reviewed by Council. After lengthy discussion, **A motion was made** by Mr. Cuteri and second by Mr. Isherwood to approve the Service Order presented provided a Qualifier is added to all educational information sent to the General Public that the content of this Permit was mandated by the DEP and not at the request of Council. A Roll Call Vote took place: With Mr. Cuteri, and Mr. Georgalas voting in favor. Mr. Kolenda, Isherwood and Keelan abstained. And Mr. Davis voted against approval of the work. **The Vote passed 2 to 1.**
- d. FEMA proposing changes to the Flood Insurance Rate Maps. LSSE previously urged Council to consider adoption of an Ordinance that meets the National Flood Insurance Program requirements. Mr. Vogel again asked for a copy of an ordinance that has been approved by another community for Council’s Consideration.
- e. Annual Wasteload Management Report for 2012 was submitted to ALCOSAN on Behalf of the Borough on February 26, 2013.
- f. LSSE is having a seminar on March 28<sup>th</sup> everyone is invited.
- g. Mayor Dismukes asked Mr. Firek if the Borough will need to change its street signs and Mr. Firek stated that we do need to make that change to all signs in the Borough to meet the Retro-Reflectivity Requirements. Mayor Dismukes asked Mr. Firek to submit samples of approved signs for Council’s consideration.

**8. Revenue Review:** Mrs. Raves had prepared a comparison of the two loans that the Borough currently has, their interest rates and what the result would be to those loans if Council decided to apply the leftover funds from the 2012 roadway project to each loan. It was determined by Council that the remaining \$94,000.00 be placed in the Reserve Fund for unforeseen future needs.

9. Building Inspection Underwriters: Council reviewed the report from BIU as well as information Mrs. Raves gathered regarding property values in relationship to each properties building improvements. It was determined that Mrs. Raves is to ask BIU to submit documentation of outstanding Certificate of Occupancy Permits for properties were the documents were not contained the files and in addition, records documenting the reporting of Building Permits to the County since 2007.
10. Planning Commission Appointment: Mr. Cuteri stated that he has spoken to Mr. Mihalko and he was in agreement to be reappointed to this Board. ***A motion was made*** by Mr. Georgalas and second by Mr. Cuteri to appoint Mr. Greg Mihalko to the Planning Commission. ***The motion passed unanimously.***
11. Planning Commission Update: No update reported. Mrs. Raves was asked to contact the DCNR for Joint Planning Information. She will contact Mr. Vogel for information.
12. Logo Contest: Council reviewed and voted on the logo submissions. The winner will be revealed at the Centennial Celebration June 22.
13. Executive Session: Council went into Executive Session at 8:30 PM.  
The Meeting resumed at 8:40

***A motion was made*** to adjourn the meeting. ***The motion passed.***

This meeting adjourned at 9:00 P.M.

**The next monthly meeting is Tuesday April 9th at 7:00 at Shannopin Country Club.**

Submitted by Denise Raves, Secretary